



Latika Roy Foundation

Child Protection Policy 2018

PROTECTION OF CHILDREN AND VULNERABLE ADULTS FROM ABUSE

We, the staff of the Latika Roy Foundation, believe that everyone has the right to a life which is healthy, happy and safe. We work in a positive way to ensure this right for our children and vulnerable adults, and for those who work with or care for them. Any action which may harm their wellbeing is unacceptable in the Foundation.

Child Protection Is Everyone's Responsibility: **If You See Something, Say Something.**

I agree to abide by the LRF Child Protection Policy, which covers protection from four types of child abuse: Physical, Emotional, Sexual and Neglect and I affirm the following:

- I will never harm a child physically. This means I will never cause a child physical pain through my actions – these may include hitting, beating, pinching, shoving, burning, pulling ears or causing pain in any other way.
- I will never abuse a child emotionally or cause harm to his emotional development or his feelings. This includes yelling, making him feel afraid, making him insecure, telling him he is worthless, making fun or humiliating him, saying negative things or not showing love.
- I will never sexually abuse a child. This means I will not involve children in any sort of sexual activity including inappropriate touching or talking, making them look at pornographic materials or watch sexual activities, making them pose for sexually suggestive photographs.
- I will never neglect a child. This means not giving a child her basic needs like food, clothes or shelter; not taking care of her health or medicines or leaving her alone in a situation where she could come to harm.
- I will attend all the trainings conducted by LRF on Child Protection and listen with full attention to what is being taught.
- **If I see a child in danger of abuse or if I see any form of abuse happening with a child, or if I have any suspicion of abuse, I will immediately* report this to the Project Head of my Centre.**
- The Project Head will report the incident *** immediately*** to the Child Protection Officer.
- In case the Project Head is absent, I will report my concerns ***immediately*** to the Child Protection Officer.
- The Child Protection Officer will respond to me within two days of my reporting to the Project Head. If I do not receive an acknowledgement from Child Protection Officer, I will report the matter to the CPO directly and/or to the Executive Director.
- I will always make sure that children feel safe in my presence.

immediately means I will stop everything else and go directly to the Project Head or the CPO. I will not delay even for five minutes.

Signature of Staff :